



**CITY OF DAYTON, TEXAS**  
**Public Comment Form**

**Welcome to the City of Dayton, City Council Meeting!**

**Please submit this form and any handouts to the City Secretary PRIOR to the meeting.**

Jennifer Perkins, City Secretary

(936)-258-2642 Ext. #1117

jperkins@daytontx.org

1. Any citizen wishing to address the Mayor and City Council must complete this form and submit it to the City Secretary prior to the opening of the meeting. All forms not submitted before the start of the meeting may not be recognized to speak. (If you would like to be contacted, please include your contact information.)
2. The time allotted to each speaker is limited to three minutes.

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**Name:** \_\_\_\_\_ **Phone No.: (Optional)** \_\_\_\_\_

**Please Print**

**Address:** \_\_\_\_\_

**Representing an Organization?** \_\_\_\_\_ **Email: (Optional)** \_\_\_\_\_

**Speaking During:**

**Citizen Comment Period/Non Agenda Item:** \_\_\_\_\_

**Agenda Item No.** \_\_\_\_\_ **( \_\_\_\_\_ In Favor \_\_\_\_\_ Opposed)**

**Comments:** \_\_\_\_\_

**Disclaimer:**

The public may address comments on any subject to the Council/Board during the Public Comment portion of the meeting. Please note that the Council/Board can receive your comments and information, but may not be able to respond to you at this meeting. The Open Meetings Act prohibits the Council/Board from engaging in a discussion of any item or issue that is not posted on the Agenda. Your request or comments will be duly noted and referred to City Staff. Make sure to include your contact information if you want to be contacted.

**Procedure for addressing the Mayor and City Council:**

1. The Public Comment portion of the meeting will be opened, and your name will be called if you have submitted this form to the City Secretary. Please state your name and address for the record and limit your comments to three minutes.
2. The Council/Board expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending. The Public Comment section of the agenda is not provided as a platform for a member of the public to use profane, insulting, or threatening language directed toward the Council, the City staff, and/or any person in the Council's presence and/or racial, ethnic, or gender will not be tolerated. Violation of these rules may result in the following sanctions:
  - a. Cancellation of a speaker's remaining time;
  - b. Removal from the Council Chambers;
  - c. A contempt citation, and/or
  - d. Such other civil and/or criminal sanctions may be authorized under the constitution, statutes, and codes of the State of Texas.